



Nantwich Museum - Volunteer Application Form

If you are unsure about any part of the form or have any queries about volunteering, please contact the administrator on 01270 627104 or email enquiries@nantwichmuseum.org.uk

PERSONAL DETAILS

| Title | First Name | Last Name |
|---|------------|--|
| Home Address | | Emergency contact details Next of kin: Address: |
| Post Code: | | Telephone Number(day/eve) |
| Telephone Numbers inc mobile | | |
| E-mail address: | | |
| Medical history: Please list any relevant information/ long term conditions. | | |

We offer a range of volunteering opportunities here at the museum. Please indicate what areas of volunteer work that you would be interested in:

- **Front of house.** Welcoming visitors. Working in the Museum shop. Providing general information to visitors.
- **Education.** Assisting with education sessions, workshops and tours with the public.
- **Exhibition installation.** Helping to put up exhibitions every six weeks (Community Gallery), twelve weeks (Millennium Gallery). This involves coming in to change exhibits, paint walls and help exhibition display.
- **Collections.** This group meets on Mondays at 10.30am and catalogues, examines and cares for the collection.
- **Research group.** This group meets on Fridays at 10.30am. They undertake research for exhibitions, respond to enquires and develop exhibitions.
- **Museum shop.** Select and order stock as well as arrange sales displays.
- **Fund raising and events.** When needed to help promote the Museum and boost revenue.
- **Maintenance.** Helping to ensure that the building both inside and out is well maintained.

EXPERIENCE, QUALIFICATIONS AND SKILLS

Please give details of any experience, qualifications and skills which you feel will be relevant to volunteering at the Museum.

Please give details of any interests you have which may be relevant to the Museum.

Criminal Convictions

Please give details of any unspent convictions. A conviction will not necessarily exclude you from volunteering. We are legally obliged to ask. We do consider any conviction in relation to the voluntary position. For some volunteering roles, CRB disclosure forms will need to be completed.

REFERENCES

We require two written references. Please give the names, addresses and telephone numbers of two referees (not related to you) who can testify to your reliability and trustworthiness.

| | |
|--------------------------|--------------------------|
| Name | Name |
| Address | Address |
| Daytime Telephone Number | Daytime Telephone Number |
| Relationship to you: | Relationship to you: |

I declare the information I have given is true to the best of my knowledge

Signed.....Date.....